



# Altrincham Grammar School for Girls

Bright Futures EDUCATIONAL TRUST

<b>Name:</b>	School Uniform & Equipment Policy 2023/24
<b>Approved by:</b>	Governors – TLB&S Committee
<b>Date of review</b>	2 years
<b>Update Approved:</b>	November 2023
All policies are available to stakeholders either on the school website or upon request from the school office.	

## PRINCIPLES

### **The School Uniform & Equipment Policy is committed to and guided by the principles of:**

The school believes in a policy of full school uniform for all students in Years 7 to 11 and a dress code for students in Years 12 and 13 in maintaining the very highest standards of dress and appearance appropriate to the workplace. These standards will be best achieved by the by the full commitment of all students, staff, parents/carers and governors to the following agreed principles and practices.

## PURPOSE

### **The aims of this School Uniform & Equipment Policy are to:**

Our aim is simply to give all students the opportunity to look both smartly and appropriately dressed for school, in a style that is of reasonable cost and durability. Parents/carers, pupils and students are urged to note and follow the spirit as well as the letter of the School Uniform Policy.

## POLICY

<b>1.</b>	<b>Basic Uniform for Main School Pupils: Years 7 -11.</b> <ol style="list-style-type: none"><li>1. Navy, knee length, pleated skirt (wide knife pleats, sewn down from waist all round). Please note, the skirt is to be no more than 5cm above the knee and must not be rolled at the waist.</li><li>2. Navy, school approved trousers with the school badge on the left side pocket. Please note, the trousers are to be ankle length and must not be worn with a rolled-up hem.</li><li>3. White, open-necked blouse with revers and inset sleeves or the fitted blouse with an open neckline and three-quarter sleeves. The shirt must not show below the pullover.</li><li>4. V-necked navy-blue pullover with green and yellow stripes on the cuff and V-neck. Pullover cuffs must not be frayed/pulled or visible below the blazer sleeves.</li><li>5. Dark, navy blue blazer with school badge.</li><li>6. Plain opaque tights in black. Plain white or navy socks, knee length or ankle length, may be worn instead of tights.</li><li>7. Black shoes with no decorative adornment. Shoes must have low, sensible heels and sole no higher than 5cms from where the heel touches the floor. They must be well-fitted with adequate support for growing feet. Shoes should be of a formal shoe-style and sit below the ankle. Boots, trainers, trainer-type shoes, leather, suede or canvas style pumps or sandals of any variety may not be worn in school.</li><li>8. If a student, for religious and/or cultural requirements, wishes to wear a headscarf, they must wear the school approved <u>plain</u>, navy blue headscarf, without any fringing, with the school badge worn to the side and which must be securely fastened.</li></ol> <p>Please note that items 1, 2, 4,5 and 8 are available from Monkhouse. Items 3, 6 and 7 can be purchased from any store.</p>
<b>2.</b>	<b>Outdoor Uniform</b> <ol style="list-style-type: none"><li>1. Plain, dark navy or black overcoat (denim / leather jackets are not acceptable) or approved school tracksuit jacket (as in section 4, item 8). Coats must be left in lockers during the school day.</li><li>2. Scarf in plain, dark navy or black or the official school scarf.</li><li>3. Hooded tops, of any type, must not be worn to or from school or on the school site.</li><li>4. Sweatshirts, with or without logos, must not be worn to or from school or on the school site.</li></ol> <p>Please note that item 2 is available from Monkhouse and is optional.</p>
<b>3.</b>	<b>Jewellery &amp; Accessories</b> <ol style="list-style-type: none"><li>1. No jewellery may be worn other than:</li></ol>



	<ul style="list-style-type: none"> <li>▪ A watch (which must be named). Smart watches <b>may not</b> be worn.</li> <li>▪ A medical bracelet, or tab, if necessary.</li> <li>▪ A religious symbol which is an article of faith. That is <b>required</b> for religious <b>observance</b>. For example, Sikhs are permitted to wear Kara bracelets. Jewellery with religious symbols that are not required to be worn as a part of a person's faith are not permitted. <b>Requests to wear articles of faith must be made in writing and approved before students can wear them.</b></li> <li>▪ A pair of small, plain, matching gold, silver, or metal studs if ears are pierced. Only one stud in each ear lobe.</li> </ul> <p>Apart from ear studs (as detailed above), no other body piercing jewellery is permitted. All the above must be removed during practical lessons (PE, dance, drama).</p> <ol style="list-style-type: none"> <li>2. Any other jewellery will be confiscated until the end of term.</li> <li>3. No tattoos are permitted.</li> <li>4. No make-up is permitted.</li> <li>5. No nail varnish is permitted. Nails must not be coloured or decorated in any way, e.g. with false nails or dye.</li> <li>6. False eyelashes are not permitted.</li> <li>7. Hair should be of a natural colour, and not streaked or dyed/coloured in an unnatural colour. Braids or weaves, if worn, should also be of a natural colour and beads should be small and either navy or black.</li> <li>8. Hair accessories should be small and discreet, plain navy or black.</li> <li>9. Only school-approved badges can be worn.</li> </ol>
4.	<p><b>PE Uniform and Equipment</b></p> <p><b>Compulsory items</b></p> <ol style="list-style-type: none"> <li>1. Cap sleeve performance panelled sports polo T-shirt in blue. Name tag should be sewn onto the inside label. Approved style only.</li> <li>2. Navy blue shorts. Name tag should be sewn onto the inside label.</li> <li>3. Navy blue skort, name tag should be sewn onto the inside label. Approved style only.</li> <li>4. Sports trainers, named on inside. Fashion trainers are not allowed.</li> <li>5. White ankle socks for all outdoor activities, except hockey.</li> <li>6. Plain, navy blue knee length socks for hockey.</li> <li>7. Students who wear a headscarf must wear the school headscarf for PE.</li> </ol> <p><b>Optional items</b></p> <ol style="list-style-type: none"> <li>8. Approved school tracksuit (tracksuit jacket/trousers).</li> <li>9. Approved navy blue AGGS PE jumper may be worn during the winter months</li> <li>10. Navy blue base layer top.</li> <li>11. Navy blue AGGS leggings. Approved style only. Skorts must be worn in addition to leggings during PE lessons. Note that these leggings are a compulsory part of the dance uniform.</li> </ol> <p><b>Equipment</b></p> <ol style="list-style-type: none"> <li>12. A hockey stick (for autumn and spring terms) and a tennis racquet (for the summer term) are basic PE equipment, and each student must have their own. Such items must be clearly named.</li> <li>13. Pupils are recommended to wear a gum shield and shin pads when playing hockey.</li> <li>14. Advice will be given by the PE staff about suitable sports equipment.</li> <li>15. Navy blue gym wear bag for storing PE uniform. The bag should be made of dark, navy-blue material and have double drawstrings.</li> </ol> <p>Please note that items 1, 3, 7, 8,9 and 11 are all available from Monkhouse. Items 2, 4, 5, 6 and 9 are available from any store.</p>
5.	<p><b>Dance</b></p> <ol style="list-style-type: none"> <li>1. Navy blue AGGS leggings. Name tag should be sewn onto the inside label. Approved style only (as in section 4, item 11).</li> <li>2. PE T- shirt (as in section 4, item 1)</li> <li>3. Gymnastics and Dance are performed in bare feet.</li> </ol>
6.	<p><b>Other Essential Items</b></p>



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	<ol style="list-style-type: none"><li>1. A strong, sensible bag or rucksack. Bags must be large enough to carry books and/or equipment to and from school. Handbags / fashion bags or any description are not allowed in school. Pupils will be asked to replace unsuitable bags.</li><li>2. Scissors</li><li>3. Glue</li><li>4. A compass</li><li>5. A protractor</li><li>6. A ruler (30cm is preferable)</li><li>7. Coloured pens (inc blue, black, green &amp; red)</li><li>8. Colouring pencils</li><li>9. Whiteboard pen</li><li>10. Rough book</li></ol> <p><b>For specific subjects</b></p> <ol style="list-style-type: none"><li>11. Compass, protractor and calculator (can all be purchased from the mathematics department in school)</li><li>12. Food Technology apron (can be bought using ParentPay in September).</li><li>13. A small set of portable earphones with a 3.5mm jack for use in music, modern foreign languages, and computing lessons.</li></ol>
7.	<p><b>Other</b></p> <ol style="list-style-type: none"><li>1. All items of uniform should be clearly named.</li><li>2. Any inappropriate items of uniform or jewellery worn in school, or on the way to and from school, will be confiscated for one school term.</li><li>3. Letters will be sent to the parents/carers of pupils who do not comply with the school uniform.</li></ol>
8.	<p><b>Uniform for Sixth Form Years 12 &amp; 13.</b></p> <p>The students at Altrincham Grammar School for Girls Sixth Form must wear <b>smart attire</b> consisting of:</p> <p><b>A plain navy suit (this can be purchased from Monkhouse or any other store of your choice)</b></p> <ul style="list-style-type: none"><li>▪ Both skirt and trouser options are available.*</li><li>▪ Jackets must be worn at all times, unless the weather is exceptionally hot when it must be carried.</li><li>▪ The skirt should follow the example of the one available from Monkhouse and should not be an elasticated bodycon skirt.</li></ul> <p>*Please note, from September 2024, only trousers will be permitted.</p> <p><b>Shirt or blouse</b></p> <ul style="list-style-type: none"><li>▪ This shirt can be of the student's choice as long as it is smart and not made from denim, casual checked material or displaying a slogan or a large logo.</li><li>▪ Shirt or blouse can be in any colour.</li><li>▪ This shirt or blouse must not be low cut or a cropped top. Shoulders must be covered.</li><li>▪ A plain top may be worn.</li><li>▪ Headscarves can be any colour and must be securely fastened.</li></ul> <p><b>Jumper or cardigan</b></p> <ul style="list-style-type: none"><li>▪ These garments may be worn. No other warm tops, such as hoodies, sweatshirts or fleeces, are acceptable.</li><li>▪ A cardigan or jumper is not an acceptable alternative to the suit jacket, but can be worn in addition.</li><li>▪ No jumper or cardigan should display a slogan or a large logo.</li></ul> <p><b>Shoes and tights</b></p> <ul style="list-style-type: none"><li>▪ Smart shoes or smart boots may be worn. Shoes should be suitable for moving around the extensive school site.</li><li>▪ Tights should be suitable for smart attire.</li><li>▪ Any type of leggings or 'over the knee socks' are not acceptable.</li></ul>



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	<p><b>Coats</b></p> <ul style="list-style-type: none"><li>▪ In addition to the suit jacket, coats may be worn between sites. They cannot be worn instead of a suit jacket.</li><li>▪ Please note coats must not be worn in tutor time, in lessons, in the library or in assembly.</li><li>▪ Denim/leather jackets and hoodies are not acceptable as coats.</li></ul> <p><b>Jewellery and Accessories</b></p> <ul style="list-style-type: none"><li>▪ Jewellery of significant monetary or sentimental value should not be worn to school. The school can take no responsibility for the loss or damage of such items.</li><li>▪ Only school-approved badges can be worn.</li></ul>
9.	<ol style="list-style-type: none"><li>1. The Assistant Vice Principal, Head of Sixth Form, has the final decision upon what is and is not suitable attire for the Sixth Form.</li><li>2. School reserves the right to send home any student who is not properly dressed where they should change into the correct uniform and then return to school the same day to resume their studies.</li><li>3. If a student does not adhere to the uniform policy, a staged approach will be followed by the school to deal with any non-compliance.</li></ol>

## Responsibility

<b>Responsible Staff</b>	Ms Bond; Mrs Galvin
<b>Approving body</b>	Local Governing Body
<p><b>School</b></p> <p>It is the responsibility of the Principal, staff and governors to enforce the uniform as part of the day to day running of the school and achieve consistency amongst students. Senior tutors and form tutors are responsible for monitoring the policy. Non-compliance with the Uniform Policy will be dealt with via a staged approach. Items of non-permitted clothing, jewellery or accessories will be confiscated for one term.</p> <p><b>Parents/Carers</b></p> <p>Parents/Carers have a duty to send their children to school in the correct uniform.</p> <p>Monkhouse in Altrincham</p> <p><b>Name:</b> Monkhouse</p> <p><b>Address:</b></p> <p>25 Market Street</p> <p>Altrincham</p> <p>Cheshire</p> <p>WA14 1QS</p> <p>0161 941 7503</p>	