



Altrincham Grammar School for Girls

Bright Futures EDUCATIONAL TRUST

Name:	Homework Policy
Approved by:	Governors – TLB & S Committee
Policy Created:	2007
Frequency of review	4 years
Latest update approved:	November 2023
All policies are available to stakeholders either on the school website or upon request from the school office.	

PRINCIPLES

The Homework Policy is committed to and guided by the principles of:

Homework is defined as tasks that are directed by the teacher and is seen as an integral part of the curriculum set to address the following aims:

- To have a positive impact on student learning.
- To support students in developing key knowledge and skills to support progress in the subject area.
- To support students in becoming confident, independent learners who are motivated and able to work without teacher supervision.
- To support students in their ability to research to support their work in the curriculum and develop personal areas of interest.

The principles in this policy concur in all respects with the aims and vision of Bright Futures.

PURPOSE

The aims of this Homework Policy are to:

The aim of this policy is to ensure a whole school consistent approach to homework and to make homework meaningful and manageable for all concerned.

POLICY

1.	Implementation
1.1	Teaching staff use relevant research and information available to them to ensure that homework is purposeful and has an impact on student learning.
1.2	Homework should be carefully planned and provide opportunities for students to consolidate or extend their learning.
1.3	Subject areas have a common approach to homework to ensure consistency and equal opportunity for all students. This is set out in the 'departmental homework expectations' and can be found in the booklet for the relevant key stage.
1.4	Teachers will ensure that students are clear about how to undertake their homework, its purpose, and if/how it will be assessed.
1.5	Departments will set a variety of homework tasks that they deem suitable to their subject area, the relevant scheme of work and the students' needs. Tasks might include, but are not limited to: <ul style="list-style-type: none">• Reading of key materials• Extended writing planning and practice• Comprehension activities



	<ul style="list-style-type: none">• Learning of key knowledge• Practice questions• Preparation and familiarisation of materials to be used in subsequent lessons• Design tasks• Research tasks• Revision of subject matter
1.6	The allocation of homework is based on a maximum amount of time and number of pieces set by the department per cycle. This can be found in the appendix and the departmental homework expectations are set out in the relevant key stage booklet. It is not compulsory for teachers to set homework on all days stated in the homework allocation and teachers should be guided by the departmental expectations on homework.
1.7	The homework timetable for Years 7 to 9 will be set by the Senior Tutor to ensure that students' homework is manageable with no more than three pieces per evening. Students in Years 10 and 11 will arrange their timetable with their subject teachers due to the changes in curriculum following option choices. Years 12 and 13 should schedule their own study and completion of homework tasks within the guidelines of 10 hours per cycle for each subject area.
1.8	Homework will be set by the subject teacher on the allocated evening if it is deemed to be purposeful and suitable to the learning needs of the class. Homework may not be set every time in accordance with the allocation if the subject teacher deems it is not purposeful.
1.9	No homework should be set for completion during the holidays. If the allocated homework day falls directly before a holiday begins, sufficient time should be allowed upon return to school for students to complete it.
1.10	Homework may be assessed in a variety of ways; it may be teacher, self or peer marked depending on the nature of the task. It is not expected that all homework will be teacher marked. Some homework may be followed up during class discussions, presentations or written work or may serve to underpin activities in lesson e.g. 'flipped' learning activities.
1.11	Students are issued with homework diaries and are encouraged to record homework and deadlines set by subject teachers. The diary enables form tutors and parents to support students with homework where appropriate.
1.12	Teachers will ensure that consideration is given to student wellbeing in their approach to setting homework and its demands on time. The maximum amount of time as indicated in the appendix and allocated homework days will be adhered to, with students guided as to how long they should spend on a particular task. Deadlines should not be too short to recognise the workload of students.
1.13	Teachers will also ensure that they consider the style and length of task for SEND students. They will give guidance on how long to spend on tasks and modify tasks where necessary to make them accessible to all students e.g. providing additional direction or scaffolding.
1.14	All students will be encouraged to discuss homework with their teacher if there are concerns regarding the length of time tasks are taking.



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1.15	During examination periods, if homework is set it will be to support students with their revision, this may be by allocating time for private study or providing practice questions to support revision.
1.16	Homework which demonstrates particular achievement may be rewarded by a merit.
1.17	<p>The school's behaviour policy and procedures will be followed in the event of a student failing to complete homework to a satisfactory standard or for not handing homework in on time. Escalating actions may include:</p> <ul style="list-style-type: none">• Recording on SIMS.• A teacher detention – at rec or lunch.• Giving a lunchtime detention with the subject teacher/head of department if it is a repeated incident.• Referring the issue to the Senior Tutor if improvements are not made.• Communication with parents.• Giving an after-school detention if improvements are not made.

2	Expectations of Students
2.1	Students are expected to make every reasonable effort to ensure that homework is completed and submitted on time. Homework should be recorded in their student planner.
2.2	If there are occasions where a student recognises that they will be unable to complete a piece of work for a particular deadline, they should speak to their teacher about this and negotiate an extension.
2.3	If a student is absent when homework is set, they should ensure that they catch up on both classwork and homework as soon as they can.
2.4	Students should ensure that any homework submitted as their own work is not copied. Students should not use social media to share answers or mark schemes. Teachers want to assess individual student's understanding and this is impossible if work is not their own.
2.5	Artificial Intelligence (AI) is a tool that students may use to research subjects or generate ideas. However, AI must not be used to produce any work that is then submitted to be marked by a teacher. Teachers want to assess a student's own understanding and skills in order to provide meaningful feedback that enables the student to improve and progress. Submitting work that is not the student's own and is copied from elsewhere, whether from another student or a chatbot, is classed as plagiarism. This will result in sanctions in line with the school's behaviour management policy. If a teacher suspects that AI has been used to produce a piece of homework the school has ways to test it. If confirmed, the student will be asked to complete the work during a departmental detention, their parents/carers will be notified, as will teachers in their other subjects.

Responsibility

Responsible Staff	Ms C Russell
Approving body	Governors – TLB&S Committee



Appendix A: Maximum Homework Allocation

	YEAR 7	YEAR 8	YEAR 9	KS 4	KS 5
English	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 45 mins	10 hrs maximum per subject per cycle
Mathematics	2 x 30 mins	2 x 30 mins	2 x 45 mins	2 x 45 mins	
Science	2 x 30 mins	2 x 30 mins			
Biology			1 x 40 mins	Separate: 2 per science x 45 mins Trilogy: 1 per science x 60 mins	
Chemistry			1 x 40 mins		
Physics			1 x 40 mins		
French	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 50 mins	
German	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 50 mins	
Spanish	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 50 mins	
Geography	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 1 hour	
History	2 x 30 mins	2 x 30 mins	2 x 30 mins	2 x 1 hour	
Religious Studies	1 x 30 mins	1 x 30 mins	1 x 30 mins	1 x 1 hour	
Design Technology	1 x 30 mins	1 x 30 mins	1 x 40 mins	2 x 1 hour	
Art	1 x 30 mins	1 x 30 mins	1 x 40 mins	1 x 2 hours	
Computer Science	1 x 30 mins	1 x 30 mins	1 x 30 mins	2 x 1 hour	
Music	1 x 30 mins	1 x 30 mins	1 x 30 mins	1 x 1 hour	
PSHE/Citizenship	1 x 30 mins	1 v 30 mins	1 v 30 mins	2 x 1 hour	
Drama				2 x 1 hour	
Physical Education				1 x 1 hour	
Dance				1 x 1 hour	
Business				2 x 30 mins	
Economics					
Psychology					