



Altrincham Grammar School for Girls Year 12 and Year 13 Bursary Application Form

Please complete the following in full, and hand in to the sixth form office, with the required original documents.

Name:	Tutor Group:
Date of birth:	Nationality:
Address:	

A Level subjects taking	1. _____ 2. _____ 3. _____
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I am applying for Bursary – please circle one of the following	A B C
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Bursary A: Vulnerable bursary

I am applying for Bursary A because I am:	
in care	
a care leaver	
in receipt of Income Support, or Universal Credit in place of Income Support, in my own right	
in receipt of Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments in my own right	

Bursary B: Discretionary bursary

I am applying for Bursary B because:	
the household income is less than £25, 000 and I am in receipt of free school meals	
the household income is less than £25, 000 and I am not in receipt of free school meals	

Evidence provided

P60 or subsequent P45	
Universal Credit	
HM Revenue & Custom: Self-Assessment – Tax Calculation	
Other (please note below)	

Please note that all of the above documentation should be for the **latest or current tax year**.

Nature of expenditure

Please detail a full breakdown of what you require financial support for, along with costings.

**For Year 12 students, the university trip (approx. £15) and work experience (£25) are compulsory so these will be paid for you from the bursary fund. There is no need to apply for them here.*

The following curriculum trips/events are also compulsory; if support is required to pay for these trips/events it should be requested in the applicable section below (amounts are approximate)'

- Geography trip to Cranedale - £380
- Geography NEA trip - £20
- Theatre Studies - £100 (upto)
- Maths – Calculator - £25 (can be ordered via school)
- Biology – Formby visit - £15
- Art – materials/Sculpture Park - £100 (upto)
- Music – concert - £25
- English Literature - £30

Expenditure	Details and	Cost per week	Total cost per year (38 school weeks)
Travel	Transport type: To: From: Cost per journey: Details of any discounts/permits: If travel by bus in Trafford – cost of £10 Our Pass available (bus travel free with one)	£	£
School meals		£	£
Uniform	<i>Please itemise and provide costings:</i>	£	£
Books & equipment	<i>Please itemise and provide costings:</i>	£	£
Other e.g. compulsory trips *	<i>Please itemise and provide costings:</i> NB: Work experience and university trip for Year 12 will be paid automatically so you do not need to apply here.	£	£
The total cost you are facing		£	
The amount that you are applying for		£	

Bursary C: One off bursary

I am already in receipt of the 16-19 vulnerable or discretionary bursary but require additional one off support.	
I am not in receipt of the vulnerable or discretionary bursary but circumstances have changed e.g. sudden parental unemployment, illness affecting income, other specific circumstances.	

Nature of expenditure

Expenditure	Details	Cost per week	Total cost
	<i>Please itemise and provide costings:</i>	£	£
		Total cost	£

Bank/Building Society Details

Please enter the details carefully as Altrincham Grammar School for Girls will not be responsible for any funds which are paid into the wrong bank account where incorrect information has been provided.

Please note that this must be the student's own bank account.

Full Name									
Applicant's Date of Birth (dd/mm/yyyy)									
Name of Bank/Building Society									
Sort Code (6-digits)	<table><tr><td></td><td></td></tr></table> <table><tr><td></td><td></td></tr></table> <table><tr><td></td><td></td></tr></table>								
Name of Bank Account Holder									
Account No (8-digits)	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Building Society Roll No (if applicable)									

Student agreement

I understand that if a bursary of any amount is awarded, I have to adhere to the attendance, punctuality and conduct requirements laid out by the school in the home school agreement in order to receive my half-termly payment.

I understand that if I fail to adhere to the conditions agreed to in the home/school agreement, part of my bursary will be withheld.

Name _____ Form _____

Signed _____ (student) Date _____

Signed _____
(person with parental responsibility) Date _____

I confirm that the information in this application form is true. I understand that giving false or incomplete information which leads to incorrect or overpayment may result in the stoppage of future payments and the recovery of funds that have already been paid. It may also result in a referral to the police with the possibility of prosecution.

Applicant's Signature		Date	
Parent/carers Signature		Date	
Parent / carer name			