



Altrincham Grammar School for Girls Year 12 and Year 13 Bursary Application Form

Please complete the following in full, and hand in to the sixth form office, with the required original documents.

Name:	Tutor Group:
Date of birth:	Nationality:
Address:	

A Level subjects taking	1. _____ 2. _____ 3. _____
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I am applying for Bursary – please circle one of the following	A	B	C
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Bursary A: Vulnerable bursary

I am applying for Bursary A because I am:	
in care	
a care leaver	
in receipt of Income Support, or Universal Credit in place of Income Support, in my own right	
in receipt of Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments in my own right	

Bursary B: Discretionary bursary

I am applying for Bursary B because:	
the household income is less than £25, 000 and I am in receipt of free school meals	
the household income is less than £25, 000 and I am not in receipt of free school meals	

Evidence provided

P60 or subsequent P45	
Universal Credit	
HM Revenue & Custom: Self-Assessment – Tax Calculation	
Other (please note below)	

Please note that all of the above documentation should be for the latest or current tax year and be originals not copies

Nature of expenditure

Please detail a full breakdown of what you require financial support for, along with costings.

For Year 12 students, the university trip (approx. £15) and work experience (£25) are compulsory so these will be paid for you from the bursary fund. There is no need to apply for them here.

The following curriculum trips are also part of the curriculum requirement (amounts are approximate). Do not pay for these trips, speak with the sixth form office and payment will be made internally. Please tick the boxes for any subjects you are taking from the list below:

Subject and Item	Cost - £	Tick if applicable
Geography – Cranedale trip	380	
Geography – NEA trip	20	
Theatre Studies trips	110	
Biology – Formby trip	17	
Art – Sculpture Park trip	20	
Music – Concert	25	
English Literature trip	30	
Total		

Expenditure	Details and	Cost per week	Total cost per year (38 school weeks)
Travel	<i>Transport type:</i> <i>To:</i> <i>From:</i> <i>Cost per journey:</i> <i>Details of any discounts/permits:</i> <i>If travel by bus in Trafford – cost of £10 Our Pass available (bus travel free with one)</i>	£	£
School meals	<i>If in receipt of FSM since from lower school this is covered separately</i>	£	£
Uniform	<i>Please itemise and provide costings:</i>	£	£
Stationery & equipment. If doing Art also include supplies that are a requirement	<i>Please itemise and provide costings: (Maths students can order calculator via the department – do not pay, monies will be transferred internally)</i>	£	£
The total cost you are facing		£	
The amount that you are applying for		£	

Bursary C: One off bursary

I am already in receipt of the 16-19 vulnerable or discretionary bursary but require additional one-off support.	
I am not in receipt of the vulnerable or discretionary bursary but circumstances have changed e.g. sudden parental unemployment, illness affecting income, other specific circumstances.	

Nature of expenditure

Expenditure	Details	Cost per week	Total cost
	<i>Please itemise and provide costings:</i>	£	£
		Total cost	£

Bank/Building Society Details

Please enter the details carefully as Altrincham Grammar School for Girls will not be responsible for any funds which are paid into the wrong bank account where incorrect information has been provided.

Please note that this must be the student's own bank account.

Full Name	
Applicant's Date of Birth (dd/mm/yyyy)	
Name of Bank/Building Society	
Sort Code (6-digits)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Name of Bank Account Holder	
Account No (8-digits)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Building Society Roll No (if applicable)	

Student agreement

I understand that if a bursary of any amount is awarded, I have to adhere to the attendance, punctuality and conduct requirements laid out by the school in the home school agreement in order to receive my half-termly payment.

I understand that if I fail to adhere to the conditions agreed to in the home/school agreement, part of my bursary will be withheld.

Name _____

Form _____

Signed _____
(student)

Date _____

Signed _____
(person with parental responsibility)

Date _____

I confirm that the information in this application form is true. I understand that giving false or incomplete information which leads to incorrect or overpayment may result in the stoppage of future payments and the recovery of funds that have already been paid. It may also result in a referral to the police with the possibility of prosecution.

Applicant's Signature		Date	
Parent/carer Signature		Date	
Parent / carer name			